Date: 11/12/19

Start Time: 3:30 pm

End Time: 4:45 pm

Present: Nikolai, Tyrel, Zane, Dr Sheldon

Location: Innovation Den

Agenda: We need to do another presentation for the CDR

Outcomes: Dr Sheldon is away next week and then it’s Thanksgiving the week after so there isn’t much opportunity to arrange a time to have everyone meet.

We need to work on a project portfolio containing everything done so far into one document.

To Do: Start working on portfolio – Zane